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Business

Professional

Administration

Level 4

Business Professional Administrati on Level 4

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Professional

Administration

Level 4

Business

Professional

Administration Level

4

Qualification type:

BTEC Professional

qualification

Qualification title:

Pearson BTEC Level 4

Diploma in Business

Administration Level:

Level 4 Accreditation

status: Accredited

Guided Learning Hours

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Professional
Administration
Level 4
(GLH): 195 Credits: 42

Total Qualification

Time (TQT): 420

Qualification number

(QN): 601/3499/9

Availability: UK and

international First

teaching: 2014

**BTEC Professional |
Business**

**Administration (L4) |
Pearson ...**

Level 4 is ideal if you
deliver administrative
support services and
contribute at a

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Business

Professional

strategic level. You may lead or manage a team, or want to move on to such a role. You need a range of administrative and management skills, such as budget management and promoting innovation.

Business and Professional Administration qualifications ...

The Level 4 Diploma in Business &

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Professional
Administration

Administration, part of the Higher Apprenticeship in Business & Professional Administration, is aimed at experienced business professionals such as office managers, admin team leaders and business development executives.

**Business &
Professional
Administration
Higher ...**

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Professional
Administration
Level 4

PapaCambridge provides Administration (Business Professional) Level 4 Certificate - 03967 Vocational Qualifications Notes and Resources that includes topical notes, unit wise notes, quick revision notes, detailed notes and a lot more.

**Administration
(Business
Professional) Level 4
Certificate ...**

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Professional
Administration
Level 4

Level 4 Diploma in
Business and
Professional
Administration. For
those who have
significant experience
of working in a senior
role this qualification
will enhance
established business,
managerial and
administration skills.
Aimed at those who
have significant
experience of working
in a senior
administrative position

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Professional

Administration

Level 4

with management responsibilities and decision making opportunities, this qualification will enhance established business, managerial and administration skills, allowing greater

...

**Level 4 Diploma in
Business and
Professional
Administration**

Level 4 Diploma in
Business and

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Business

Professional

Administration

Level 4

Administration.

Functional Skills in

Maths, English and ICT.

Employment rights and responsibilities.

Personal learning and thinking skills.

**Business &
Professional
Administration -
Level 4 | The Source**

Business and

Professional

Administration - Level

4 - Apprenticeship

Training The training

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usually lasts for 24
months.

Level 4

**Business and
Professional
Administration -
Level 4**

Try our Level 4 NVQ
Diploma in Business
Administration to
progress your career.

Who is it for? To
achieve this
qualification you will be
employed in a role with
administrative
management

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responsibilities.

Administration

**Level 4 NVQ Diploma
in Business**

**Administration |
Business ...**

Level 4 - Unit 03 -
Communicating in
business (PDF, 123KB)

New. Level 4 - Unit 04 -
Culture and ethics in a
business environment
(PDF, 121KB) New.

Level 4 - Unit 05 -
Business
administration systems
(PDF, 208KB) New.

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Level 4 - Unit 06 -

Managing people and performance in a business environment (PDF, 161KB) New.

Vocational qualifications

Business and Administration ...

BTEC Apprenticeships in Business

Administration

Business and

Professional

Administration

(England) Here, you'll

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Professional

Administration

Level 4

find details of our BTEC Apprenticeships in Business and Professional Administration (England), including key documents and information about the qualification structure and components.

BTEC

Apprenticeships |

Business and

Professional ...

Professional body

alignment: Candidates

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Administration

Level 4

will be eligible to become a Full Member of the Institute of School Business Leadership (ISBL - formerly National Association of School Business Management) upon successful completion of the apprenticeship. Level - This is a Level 4 apprenticeship.

**Institute for
Apprenticeships and
Technical Education**

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Professional

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The Gateway

Qualifications Level 4

Diploma in Business

and Professional

Administration meets

the knowledge

qualification

requirements of the

Higher Apprenticeship

in Business and

Professional

Administration. Around

4.5 million people are

engaged in the running

of businesses in the

public, private and not-

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for-profit sectors in the
UK.

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**Higher
Apprenticeship in
Business &
Professional ...**

Business

Administration Level

4.pdf This

apprenticeship is
designed for those who
work or want to work
as Senior

Administrators or
managers, in positions
such as Office

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Manager, PA, Business
Administration. This

qualification is part of
the Business and
Professional

Administration Higher
Apprenticeship

Framework. Speak to
an advisor: 0333 0143
669

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Apprenticeship Level

4 - Lifetime ...

Course title: City &

Guilds NVO Level 3

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Professional

Administration

Business

Administration - Level

4 Diploma For those

who have significant

experience of working

in a senior role this

qualification will

enhance established

business, managerial

and administration

skills Course title: City

& Guilds NVQ Level 4

Diploma in Business

and Professional

Administration

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Professional

Business Administration

Administration -

CAW Business

School

Level. This apprenticeship standard is at Level 3. Qualifications. Where a business administrator has not already achieved Level 2 English and Maths, they must do so before taking the end-point assessment. Career progression, The

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Professional

administration role

may be a gateway to

further career
opportunities, such as
management or senior
support roles ...

Business

administrator -

Institute for

Apprenticeships and

...

The Skillsfirst Level 4

Diploma in Principles of

Business

Administration (RQF)

has been developed to

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Professional

Administration
Level 4

recognise your knowledge of complex administrative functions and activities. It is ideally suited to someone who leads or manages a team or wants to move into such a role.

Qualifications | Skillsfirst

The OCR Level 4 Award in Administration (Business Professional) has been developed to recognise learners'

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Professional

Administration
Level 4

understanding of complex administrative functions and activities. It accredits learners' abilities to carry out key administrative tasks demanding a high level of personal autonomy in a senior or supervisory role.

**Vocational
Qualifications (QCF)
- Administration
(Business ...**

Gateway Qualifications

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Level 4

Level 4 Diploma In
Business and
Professional
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(last date for new
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31/07/2020 and the
certification end date is
31/07/2021.

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